



ACEC/MA Young Professional of the Year Checklist (must be completed by MO)

Nominee: _____

Member Firm: _____

Member Organization (MO): _____

Reviewed by (MO Representative): _____

Date: _____

- Official ACEC/MA Nomination Form
- Age 35 or younger as of December 31, 2017
- Registered Professional Engineer
- Employee of ACEC Member Firm
- Statements Supporting Nomination (Nomination Form, Section B) – one from Nominee and second from Firm
- Lists of Volunteer Activities and Achievement Essay (Nomination Form, Section C)
- Responses to Two (2) Questions (Nomination Form, Section D)
- Electronic Color Photo in High Resolution
- Signed Photo Consent and Release

Nomination Process for Nominees to ACEC/MA

Deadline: January 23, 2018

- ACEC/MA member nominations can be made only through the ACEC/MA Awards Committee. All nominees must submit their applications to the ACEC/MA Awards Committee, not to ACEC or the Engineers Week headquarters.
- Applications must be complete and must be submitted electronically on the nomination form provided. Incomplete nominations may delay processing and not meet deadline.
- Electronic color photos of each nominee (jpg or tif, at least 300 DPI at 2" x 3") are to be included as part of the nomination package.
- Please make an effort to tie at least one achievement to something the non-engineering community can appreciate (Nomination Form, Section B).
- Nominations must be submitted electronically to Abbie Goodman via acecma@engineers.org no later than January 23, 2018