# ACEC/MA Partnering Committee Members

## Position Description

**Title:** Member of an ACEC/MA Client Sector Partnering Committee  

**Reports to:** Partnering Committee Chair/Co-Chairs  

**Purpose:** Attend, participate in and provide input at partnering committee planning meetings and, potentially in partnering committee meetings with appropriate public agency as an ACEC/MA representative.  

**Term:** Usually for 2 fiscal years. Appointed by ACEC/MA Comm. Co-Chairs TALC/EAC/BEC/PSC and Board Liaison, in consultation with ACEC/MA Executive Committee.  

### Expected Meeting Attendance:

- Regularly attend partnering committee planning meetings* as scheduled  
- Regularly attend partnering committee meetings** as scheduled, as determined by applicable Partnering Chair/Co-chairs.  
- Regularly attend associated TALC / EEAC/BEC/PSC Committee meetings (about 10/year)  
- Attend ACEC/MA programs; encourage others from your firm to attend programs  
- Participate in Engineers and Land Surveyors Day at the State House in May  
- Attend and participate in special events and fundraisers, as needed.  

### Obligations of the Partnering Committee Members:

- Employed by an ACEC/MA Member firm in good standing with dues paid for current fiscal year.  
- Be familiar with current ACEC/MA bylaws, policies and procedures.  
- Represent the broad interests of the ACEC/MA membership  
- Visit your state representative and state senator.  
- Be an advocate and a spokesperson for ACEC/MA and the Industry.  

### Duties for the Partnering Committee Members:

- Contribute in the development of an agenda for each Partnering Committee meeting.  
- Volunteer for tasks related to the partnering committee, including data gathering, writing and editing materials to be discussed at partnering meetings.  
- Volunteering to take minutes at several partnering meetings each year.  
- Support the ACEC Political Action Committee (national) unless corporate policy limits PAC participation.  
- Support ACEC/MA in general.

---

*Partnering Committee Planning Meetings:* internal meetings  
**Partnering Committee Meetings:** Meetings with appropriate public agency