

# 2024 MALSCCE Convention

## Plan & Field Notes Contests Entry Form

### *Enter the 2024 MALSCCE Plan and/or Field Notes Contests Today!*

MALSCE leaders are pleased to announce the 2024 MALSCCE Plan and Field Notes Contests is open for entries. Don't wait, submit a plan and/or field notes for judging during the 2024 MALSCCE Convention, which is being scheduled for the month of March. From 8:00 AM - 3:30 PM on the first day of the convention, attendees will have the opportunity to view and vote for their favorite contest entries. Submit your entries and see how your plans and/or field notes stack up against the competition. You could be a contest winner and receive a commemorative plaque in recognition of your achievement.

To submit a contest entry please complete and return a copy of the Plan & Field Notes Contests Entry Form on the next page for each plan and field notes submitted by **Friday, February 16, 2024**. If you are submitting multiple plans and/or field notes, complete and return the Entry portion of Entry Form for each submission with payment for the total amount of all entry fees. Plan and Field Notes Contest entries and questions can be emailed to Michelle Monette at [malsce@engineers.org](mailto:malsce@engineers.org).

**The Plan and Field Notes Contests entry fees are \$20 per plan or field notes for MALSCCE members and \$30 per plan or field notes for nonmembers.** Please complete and forward the entry form on the next page with a payment along with your plan or field notes entry. No plans or field notes will be accepted after the **Friday, February 16, 2024**, submission deadline.

#### Plan Contest Rules

- Plans must be one sheet. (No multiple sheets or sets).
- Plan must be of land in Massachusetts, dated between March 2023 and February 2024.
- Entries can be PDF or TIFF copies of the drawings.
- One plan, per drafter, per category. Firms can enter plans in the same category by different drafters.
- Color submittal is allowed for non-registry plans.
- All entries will become the property of MALSCCE.

#### Plan Contest Judging

Plans will be judged on their adherence to 250CMR, Section 6. Plans will also be judged on the following:

- Overall readability, appearance, neatness, balance, and consistency.
- Completeness (dimensions, labels, references, monuments, etc.).
- Qualifying notes or statements (clearly and understandably stated).
- Well defined and descriptive title block.

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#### Field Notes Contest Rules

- Field notes can be up to four pages in length.
- Field notes must be for land in Massachusetts, dated between March 2023 and February 2024.
- Entries can be PDF or TIFF copies of the notes.
- One set of field notes, per field chief, per category. Firms can enter plans in the same category by different field chiefs.
- Color submittal and blackout of confidential information allowed.
- All entries will become the property of MALSCCE.

#### Field Notes Contest Judging

Field notes will be judged on their adherence to 250CMR, Section 6. The field notes will also be judged on the following:

- Overall readability, appearance, neatness, and consistency.
- Completeness (dimensions, labels, references, monuments, etc.).
- Proper title, headings, and notations.

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### Awards

All plans and field notes that meet the applicable contest rules will be displayed during the convention. Convention participants will vote to determine the winning plan in each category as well as the Plan of the Year. Convention participants will also vote to determine which of the submitted field notes should be recognized as Field Notes of the Year. Award winners will be announced during the Convention Reception & Benefit Auction, and in the MALSCCE member newsletter, *MALSCCE News*. Plan and Field Notes Contests winners will receive a commemorative plaque recognizing their achievements.

### Entry

**Plan Category:**  3D Survey  ALTA/NSPS Land Title Survey  Cadastral  
 Data Accumulation/Existing Conditions Plan  Engineering Site Plan  Land Court

**Type of Field Notes:**  Cadastral and Land Court  Construction Layout  Data Accumulation/Existing Conditions Plan/ALTA

Plan or Field Notes Title: \_\_\_\_\_  
Preparer Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Payment

Please make check payable to MALSCCE or enter your credit card number below.

**Plan and Field Notes Contests Entry Fees:**  MALSCCE Member - \$20  Non-Member - \$30

Total Number of Plan and/or Field Notes Entries: \_\_\_\_\_ Total Amount Enclosed: \$ \_\_\_\_\_  
 Visa  Mastercard  American Express

Name on Card: \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
City/State/Zip Code: \_\_\_\_\_  
Amount Paid: \_\_\_\_\_

**Entry Deadline: Friday, February 16, 2024:** Please fax or email this form with credit card payment to 617/227-6783 or [malsce@engineers.org](mailto:malsce@engineers.org). You can also mail this form with your check to: MALSCCE, One Walnut Street, Boston, MA 02108-3616. No cancellation refunds will be given after the Friday, February 16, 2024, contest submission deadline.