



AMERICAN COUNCIL OF ENGINEERING COMPANIES

## ACEC At Your Service: A Staff Guide

ACEC prides itself in being member-oriented. The following guide to the Council's departments contains brief descriptions of key services and complete contact information.

### Advocacy and External Affairs

ACEC's Advocacy and External Affairs department promotes passage of legislation and regulatory reforms that enhance the business climate for the engineering industry. Primary initiatives include: Contracting Out, QBS, and other Procurement Issues; Infrastructure Investment; Energy; Federal Markets; Private Market Issues; Liability Reform; Business and Tax Issues; State Legislative Issues; and ACEC/PAC.

### Business Resources and Education

ACEC's Business Resources and Education Department provides comprehensive business practice resources for the engineering industry. Leadership programs include *Business of Design Consulting*; *Senior Executives Institute*; and *Pathways to Executive Leadership*. The department hosts seminars, webinars and administers ACEC coalitions, forums, and councils. Other resources include practice publications/manuals/surveys, contract documents, Registered Continuing Education Program (RCEP), and member discount programs.

<p style="text-align: center;"><u>Forums</u></p> <p>Education Forum Finance Forum Human Resources Forum Information Technology Forum Sales and Marketing Forum Emerging Leaders Forum</p>	<p style="text-align: center;"><u>Coalitions</u></p> <p>Council of American Mechanical &amp; Electrical Engineers (CAMEE) Council of American Structural Engineers (CASE) Council of Professional Surveyors (COPS) Land Development Coalition (LDC) Small Firm Council (SFC) Geoprofessional Coalition Design Professional Coalition (DPC)</p>	<p style="text-align: center;"><u>Councils</u></p> <p>CFO Council CIO Council</p>										
<p style="text-align: center;"><u>Seminar &amp; Webinar Curriculum Tracks</u></p> <table style="width: 100%; text-align: center;"> <tr> <td>Marketing</td> <td>Technology</td> <td>Leadership</td> <td>Project Delivery</td> <td>Finance</td> </tr> <tr> <td>Risk Management and Contracts</td> <td>Human Resources Information</td> <td>Business Management and Quality Management</td> <td></td> <td></td> </tr> </table>			Marketing	Technology	Leadership	Project Delivery	Finance	Risk Management and Contracts	Human Resources Information	Business Management and Quality Management		
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### Membership and Member Organization (MO) Services

ACEC's Membership and Member Organization (MO) Services department is responsible for the Council's recruitment and retention programs, membership database, and general liaison with members to facilitate services. The department works in close collaboration with State MO staff, providing recruitment materials and support, membership training and membership incentive programs. The department is also home to the ACEC Foundation, which focuses on research and thought leadership initiatives to support ACEC's public policy agenda.

### Meetings, Exhibits, and Awards

ACEC's Meetings, Exhibits, and Awards department organizes world-class conferences, offering members attractive venues and well-organized programs, and manages the Engineering Excellence Awards program, ACEC scholarships, and other ACEC award programs. National conferences include the Annual Convention and Legislative Summit, which includes the Engineering Excellence Awards Gala, and the Fall Conference. The department secures sponsorships for the conferences and manages the exhibit halls. The department also manages the logistics of dozens of ACEC educational seminars throughout the year nationwide.

### Finance and Administration

ACEC's Finance and Administration department is responsible for the oversight of financial planning and management. It also provides operational, information technology, administration and Human Resource services to enable smooth day-to-day functions to service both staff and members.



AMERICAN COUNCIL OF ENGINEERING COMPANIES

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