



## MALSCE Webinar Series

# Recent Updates to Preparing Layout Plans for MassDOT

**Friday, February 17, 2023**

**1:00 PM - 2:00 PM**

**This Zoom Video Webinar will be recorded**

The presentation will outline recent updates to the requirements for the preparation of layout/easement plans and written instruments. Also discussed will be an overview of the MassDOT Highway Division project delivery process including the recent requirement that a Massachusetts PLS prequalified in the Layout Document Preparation category participate in the process prior to the layout/easement plan preparation phase.

Version 2.0 of the "Plan Preparation Guidelines for Consultants Preparing Right-of-Way Plans" is live and posted [here](#). Surveyors prequalified under MassDOT's A&E Review Board Category S3 must participate in the development of the ROW Plans.

Relevant resources can be found here:

[CAD Standards | Mass.gov](#)

[Highway Layout Plans | Mass.gov](#)

[Layout and easement plans CAD Standards | Mass.gov](#)

### Speakers

#### **Michael Chouinard, PE, PLS, State Layout Engineer, MassDOT Highway Division**

Mike is the supervisor of the Layout Section which oversees the preparation and review of the plans and documents associated with the land rights for the state highway system. He is responsible for the supervision and coordination of the Layout Office statewide operations. Mike has worked for the MassDOT Highway Division since 1991, beginning as a design engineer in the District 3 Projects Office and later becoming the permit engineer in the District 3 Maintenance Office, the assistant survey engineer in the Boston HQ Survey Section, and has been at his current position as the state layout engineer in the Boston HQ Layout Section since 2002. Mike graduated from the University of Massachusetts Lowell in 1986 with a Bachelor of Science in civil engineering.

#### **Michael Roberts, Senior Layout Office Engineer, MassDOT Highway Division**

Mike supervises the preparation of in-house layout/easement documents and the review of layout/easement documents submitted by consultants. He oversees the sections of the MassDOT CAD Standard regarding the preparation of layout/easement plans, and he prepared and updates the Layout and Easement Plans CAD Standard. Mike graduated from Wentworth Institute of Technology in 2009 with a Bachelor of Science in civil engineering technology and has worked for the MassDOT Highway Division Layout Section since 2009.

### Registration Information

**Registration Fees: \$55/person, \$110/up to three people, \$165/up to five people for MALSCE members\* and \$85/person, \$170/up to three people, \$255/up to five people for non-members.**

For group registrations the applicable registration fee will be determined by the membership status of the majority of registrants. Please note that a recording of this webinar will be made available for viewing for a 60-day period. By registering to participate in this webinar you are granting MALSCE permission to record any questions you ask.

\* Members of CALS, MSLS, NHLSA, NYSAPLS, RISPLS, and VSLS can attend for the MALSCE member rate.

**Registration Deadline: Wednesday, February 15, 2023.** [Click here](#) to register to participate in this webinar and pay via Visa, MasterCard, or American Express. To register online at the MALSCE member rate, login using your MALSCE assigned username and password. If you do not know your member login information call 617/227-5551. You can also complete the registration form below and register via email, fax, or regular mail. Email or fax your registration form with credit card information to [malsce@engineers.org](mailto:malsce@engineers.org) or 617/227-6783, respectively. Mail your registration with credit card information or a check (payable to "MALSCE") to: MALSCE, One Walnut Street, Boston, MA 02108. Group registrations can also be made via email, fax, or mail. To register a group via email, fax, or mail, download the [MALSCE Webinar Group Registration Form](#) and follow the submission instructions. Registrations are processed on a first-come, first-served basis. No refunds will be given after the Wednesday, February 15, 2023, registration deadline. Registrants who fail to login to the webinar will be billed. This webinar is offered for the benefit of MALSCE members and other interested registrants. Anyone discovered viewing this webinar without having registered to do so will be billed the appropriate registration fee.

## Continuing Education

This seminar is worth one professional development hour (subject to state-specific exclusions; seek clarification from appropriate state authorities). All webinar registrants will receive a certificate of participation after the webinar. Please complete the appropriate registration form with your legal name, address, and other contact information so that you will be properly identified on the certificate.

## Tax Information

Expenses incurred for education undertaken to maintain and improve professional skills (including travel, meals, and lodging) may be tax-deductible.

### Individual Registration Form

### Recent Updates to Preparing Layout Plans for MassDOT Friday, February 17, 2023

**Registrant Information:** For group registrations, please complete and return a [Group Registration Form](#).

Name: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Registration Fees

\$55 MALSCE Member\*

\$85 Non MALSCE Member

\* Members of CALS, MSLS, NHLA, NYSAPLS, RISPLS and VSLS can attend for the member rate. Please check the appropriate box below:

CALS

MSLS

NHLA

NYSAPLS

RIPLS

VSLS

**Total Amount Enclosed:** \_\_\_\_\_

Make checks payable to "MALSCE" and mail with completed form to: MALSCE, One Walnut Street, Boston, MA 02108-3616

Or pay with (Check one):  Visa  Master Card  American Express

Name on card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

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- Questions? Call 617/227-5551