

## JOIN A COMMITTEE OR FORUM

Name \_\_\_\_\_ Firm \_\_\_\_\_

Job Title \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Current Hometown** \_\_\_\_\_

*(Where you vote: this is for our grassroots legislative database; we don't give this information out.)*

Most ACEC/MA committees meet monthly in person, by conference call or both. Sign up, mark your choices, email this form to [acecma@engineers.org](mailto:acecma@engineers.org) or fax it to ACEC/MA (F: 617/227-6783). Or sign up online: [www.acecma.org](http://www.acecma.org), **Join a Committee**

**The Committee or Forum Co-Chairs will email you about the Committee or Forum's next meeting.**

Check the box next to the Committees/Forum(s) you wish to join.

### **Business Practice Forums**

- Accounting & Finance Forum
- Health and Safety Forum
- Human Resources Forum
- Information Systems Forum
- Risk Management Forum

### **Client Sector Committees**

- Building Engineering Committee (BEC)
- Energy & Environmental Affairs Committee (EEAC)
- Private Sector Committee (PSC)
- Transportation Agencies Liaison Committee (TALC)

### **Events and Operations Committees**

- Awards Committee
- Communication [Insights] Committee
- Leadership Education Committee
- Membership Committee
- Program Committee

### **Government Affairs Committees**

- Government Affairs Committee (GAC)
- Qualification Based Selection (QBS) Committee

**See other side for more about ACEC/MA Committees and Forums.**

Share copies of this form with colleagues in your member firm, so that they can participate too.

## About ACEC/MA Committees and Forums:

### BUSINESS PRACTICE FORUMS

**Accounting & Finance Forum:** Provides information and support to accounting and financial management professionals in ACEC/MA member firms. Sign up your financial contacts to share information with colleagues in other member firms.

**Health and Safety Forum:** For Health and Safety professionals in ACEC/MA member firms or for employees interested in learning more about these issues.

**Human Resources Forum:** Provides ACEC/MA firms with current information on human resources business issues. Sign up your HR contact to share information with colleagues in other member firms.

**Information Systems Forum:** Respond to the needs of IT professionals in member firms by sharing information on new technologies. This 'virtual committee' shares information by email and the Web with some meetings. Sign up your IT contact to share information with colleagues in other member firms.

**Risk Management Forum:** Educates members about clear contract language, quality assurance and loss prevention in operating a successful engineering or design firm and works with other ACEC/MA committees

### CLIENT SECTOR COMMITTEES

**Building Engineering Committee:** For mechanical, electrical, structural, and other disciplines to assist ACEC/MA in serving the needs of interprofessional services firms.

**Energy and Environmental Affairs Committee:** Improve professional and business relationships between engineering firms and public energy and environmental agencies in the areas of regulation, quality, procurement, liability and fees.

**Private Sector Committee:** Works on issues related to private development and land use.

**Transportation Agencies Liaison Committee (TALC):** Maintains ongoing positive relationships with state transportation agencies so ACEC/MA issues are addressed in a timely manner (*Limited to 1 representative/member firm plus partnering committee members to attend meetings. Alternates receive all email information.*)

### EVENTS AND OPERATIONS COMMITTEES

#### Awards Committee

Manages ACEC/MA awards including Engineering Excellence Awards, Community Service, Distinguished Service and others. Give local and national recognition to engineering firms that successfully complete challenging assignments and to encourage firms to enter the ACEC National Engineering Excellence Awards competition.

#### Communication Committee

Publishes *Insights*, a quarterly newsletter with substantive articles of interest to member firms. Streamlines and enhance the marketing and public relations of ACEC/MA..

#### Leadership Education Committee

Provides quality leadership training programs, including: Genesis, Emerging Leaders, Odyssey, Everest Senior Leaders Roundtables, Effective Writing and other programs focusing on topics including financial management, risk management, marketing, strategic planning and human resources.

#### Membership Committee

Ensures the continued strength of ACEC/MA as an organization and ensure that we meet our members' needs.

#### Program Committee

Provides quality programs and seminars to serve the interests and needs of the membership.

### GOVERNMENT AFFAIRS COMMITTEES

#### Government Affairs Committee

Advocates for legislation and government decisions that positively influence business practices for engineering and allied design professions.

#### Qualification Based Selection (QBS) Committee

Provides education and advocacy for procuring design services by public and private entities.