



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**

1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Minutes of the September 28, 2023 Open Meeting**

Meeting was held remotely by video conference and telephone pursuant to Chapter 2 of the Acts of 2023: *An Act Making Appropriations for the Fiscal Year 2023 to Provide for Supplementing Certain Existing Appropriations and for Certain Other Activities and Projects*, signed into law on March 29, 2023.

*The following attendance was recorded:*

**Board Members Present Remotely**

Ronald Willey, PE, Vice Chairman  
Azu Etoniru, PE, PLS  
Erin Joyce, PE  
Kenneth Anderson, PLS  
Nancy Gould, PE  
Paul Tsang, PE

**Board Members Absent**

Paul Tyrell, PE, PLS, Chairman  
Daniel Caron, PE  
Shannon Slaughter, Public Member  
Joyce Hastings, PLS

**Members of the Public Present**

Abbie Goodman, TECET  
Briona Cosentino, Hiller-Wilmington

**Division Staff Members Present  
at Various Times during the Meeting:**

Kathleen McNally, Executive Director of  
Various Boards  
Jenna Hentoff, Board Counsel  
Patricia LaFore, Board Counsel  
Eric Funk, Board Administrator

1. At 9:07AM, Executive Director Kathleen McNally provided notice that pursuant to M.G.L. Ch. 30A, § 20, the meeting would be recorded.



2. At 9:08AM, Kenneth Anderson motioned, seconded by Azu Etoniru, to open the meeting. Motion passed unanimously with a vote of 6-0. Members in Favor: Erin Joyce, Nancy Gould, Azu Etoniru, Ronald Willey, Kenneth Anderson, and Paul Tsang. Members opposed: None.
3. The Board reviewed the minutes of the August 23, 2023, Open Meeting. Kenneth Anderson moved, seconded by Azu Etoniru, to accept the minutes as written. Motion passed with a vote of 6-0. Members in Favor: Erin Joyce, Nancy Gould, Azu Etoniru, Ronald Willey, Kenneth Anderson, and Paul Tsang. Members opposed: None.
4. Vice Chairman Ronald Willey announced the monthly Board safety topic as he reminded attendees that it is illegal and dangerous to text and drive.
5. Vice Chairman Ronald Willey announced to the Board that after forty (40) years in academia, he had officially retired from teaching at Northeastern University. Various Board members congratulated Mr. Willey on his accomplishment(s).
6. Vice Chairman Ronald Willey informed the Board that the next meeting was scheduled to be held on October 26, 2023. No conflicts were noted.
7. Executive Director Kathleen McNally advised the Board that there was no new update from senior management regarding the proposed conversion of the State Specific Jurisprudence (JP) exam from paper and pencil to a computer-based testing (CBT) format. She stated that she would continue to push for agency movement on this matter.

Vice Chairman Ronald Willey stated that he was available to assist with the process if needed.

8. Board Counsel Patricia LaFore informed the Board that the draft language for Continuing Professional Competency (CPC) regulations remains under review. Counsel recently responded to questions received from the Governor's Legal Office.
9. Board Counsel Patricia LaFore advised the Board that the draft "Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts" ("Guide") is still undergoing a very thorough review by DOL's General Counsel and Deputy General Counsel.
10. Board Counsel Patricia LaFore informed the Board that there were no further legal topics for discussion.
11. Executive Director Kathleen McNally informed the Board that the revised and updated complaint tracking spreadsheet was still undergoing review and updating with the hope that a current version would be available in the coming months.
12. Executive Director Kathleen McNally informed the Board that she anticipates an update regarding access to all NCEES Law Enforcement training offerings for the Office of Investigations and Prosecutions staff to be forthcoming at the October 26, 2023, meeting.
13. Vice Chairman Ronald Willey presented the application review report provided by Eric Funk for Board consideration. Azu Etoniru moved, seconded by Kenneth Anderson, to accept the report and ratify the application approvals. Motion passed unanimously with a vote of 6-0. Members in Favor: Erin Joyce, Nancy Gould, Azu Etoniru, Ronald Willey, Kenneth Anderson, and Paul Tsang. Members opposed: None.

14. Vice Chairman Ronald Willey opened the meeting for public comment and recognized Briona Cosentino. Ms. Cosentino was seeking a status update on a P.E. licensure application for her employer, Edgar Hayes.

Eric Funk requested contact information for Ms. Cosentino so that he could provide the requested status update after the meeting adjourned.

15. At 9:25AM, Azu Etoniru moved, seconded by Kenneth Anderson, to end the Open Session and adjourn the meeting. Motion passed with a unanimous vote of 6-0. Members in Favor: Erin Joyce, Nancy Gould, Azu Etoniru, Ronald Willey, Kenneth Anderson, and Paul Tsang. Members opposed: None.

Executive Director Kathleen McNally acknowledged that recording of the Open Session of the meeting had ended.

Respectfully submitted by,

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Eric Funk  
Board Administrator

Documents used at the public meeting:

- Agenda for September 28, 2023 Meeting
- Draft Minutes of August 23, 2023 Open Meeting