Commonwealth of Massachusetts

DCAMM/DSB PRESENTATION
New Diversity Language &
New Autocene Application

ACEC/MA – June 23, 2020, 1:00 p.m.

Bill Perkins, P.E., Executive Director
willard.perkins@mass.gov | 857.204.1422

Designer Selection Board | One Ashburton Place, Boston, MA 02108

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Agenda

Introduction by Abbie Goodman, Executive Director, ACEC/MA

DCAMM Diversity Discussion - (20 minutes)

  Liz Minnis, DCAMM Dep. Commissioner for Planning

  • Changes to Affirmative Marketing Program July 1
  • Public Notice Changes
  • Diversity Focus Statement

Questions & Discussion

DSB/Autocene Walkthrough of New Online Application (20 minutes)

  Bill Perkins, DSB Ex. Director
  Penny Foussekis, Autocene Technology Manager, Vikram Jalalpuram Autocene System Designer

  • Summary of Application Steps
  • New Application
  • System Walkthrough

Questions & Discussion
July 1 Affirmative Marketing Program Changes

- Separate MBE and WBE Goals for Individual Projects and Overall Annual Program Goals
- Overall Annual Program Goals for Design:
  - MBE – 6.6%
  - WBE – 15%
- Project Specific Goals – Developed by Awarding Authority on an Individual Project by Project Basis
Diversity Focus Statement

- Firm’s approach to diversity in their HR policy and business practices
- Approach to diversity for a particular application – team make-up, role and responsibilities, relevance and value of diversity of team to the project, other
- Note any new firms being brought on and how they will be mentored
Evaluation Factors For Design Team Selection

Diversity Focus Statement (Part of Appl. Question #5; formerly #10)

- Present a *team approach* to enhancing diversity in assembling the subconsultants for a project
- Discuss the inclusion of firms that expand the overall breadth of firms working on project
- Provide description of specific working relationships and responsibilities amongst team
- Include members for both MBE/WBE firms and those with which they will be teaming
Key System Features

Common Content Across All Agencies
- Listing of Public Notices of Design Projects
- Designer and Subconsultant Database
- Design Firm Reports
- Affirmative Marketing and other Project Reports
- Evaluations and References
- Content Management System
- Document Repository: Paperwork Reduction

Customized Content
- Online Application Process
- Online Selection and Voting
- Specialized Forms and Approvals
- Specialized Evaluations
Add New User/Registration

Please sign in

Login
Password

Sign in

I don't have an account

Please enter in all required fields (*)

The USER LOGIN and USER PASSWORD will be used to access the website.

FIRM NAME

FIRST NAME

LAST NAME

EMAIL ADDRESS

USER LOGIN

USER PASSWORD

CONFIRM PASSWORD

Password Parameters: Minimum 8 characters in length, 1 capital, 1 numeric, 1 special character required.

Add another User

Please confirm all the information is correct
User Roles

Designer and Subconsultant Firms
- Add Users
- Registration & Disclosure (Firm Information, Projects, Ownership)
- Public Notice Search (Database of Projects)
- Firm & Project Reports (Database of Firm Information)
  - Firm Registration and Disclosures
  - Applications Submitted
  - Firm Evaluations and References
- Online Application Submission (DCAMM, others)

Public Agencies
- List a New Public Notice
- Submit Evaluations and References
- Firm & Project Reports

Custom Agency Solutions
- Specialized Evaluations
- Specialize Forms or Processes

Professional Organizations
- ACEC, AGC, AIA-MA, others
Included diversity categories (more can be added as needed):

- **Minority-Owned Business (MBE)**
- **Women Owned Business (WBE)**
- Veteran Owned Business (VBE)
- Disadvantaged Business Enterprise (DBE) (federal designation)
- Disability Owned Business Enterprise (DOBE)
- LGBT Business Enterprise (LGBTBE)
- Portuguese Business Enterprise (PBE)

**Working with SDO to include CERTAK auto-Certification link**

**Working with DCAMM on public notice changes to develop new affiliations**
Welcome, here you will be able to view all available project postings.
For more information, please click on the Instructions button above, in the navigation bar.

### Show Filters

<table>
<thead>
<tr>
<th>PROJECT TITLE</th>
<th>DSB LIST #</th>
<th>NOTICE DATE</th>
<th>DEADLINE DATE</th>
<th>PRIME SERVICE</th>
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<tbody>
<tr>
<td>Southeast Fire Academy Master Plan and Certified Study</td>
<td>20-08</td>
<td>5/20/2020</td>
<td>5/10/2020</td>
<td>Architect</td>
</tr>
<tr>
<td>Study and Design for General Building Renovations, Repairs and Upgrades</td>
<td>20-06</td>
<td>5/6/2020</td>
<td>5/30/2020</td>
<td>Architect</td>
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</tbody>
</table>
Public Notice Search: Project Summary

**Designer Selection Board**
1 Ashburton Place, Room 1018A, 10th Floor, Boston, MA 02108

**Public Notice Project Summary**

Please [Click Here](#) to Download and View the Full Project Listing

<table>
<thead>
<tr>
<th>Instructions</th>
<th>Public Notice Search</th>
<th>Project Summary</th>
<th>Registration &amp; Disclosure</th>
<th>Sub Consultant(s) Setup</th>
<th>Application</th>
<th>Evaluations</th>
<th>References</th>
<th>Submission</th>
</tr>
</thead>
<tbody>
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<td>8</td>
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</tbody>
</table>

**DSB LIST #:** 19-99

**DSB PUBLIC NOTICE DATE:** 2020-01-01

**LAST DATE FOR FILING APPLICATION IS:** 12/7/2020

**PROJECT NUMBER:** 2019-ABC

**PROJECT TITLE:** CBD Testing Facility

**PROJECT LOCATION:** Andover, MA

**CONTRACT TYPE:** Specific Assignment

**PRIME FIRM REQUIRED:** Architect

**USER AGENCY:** Department of Public Health

**AWARDING AGENCY:** Department of Mental Health

**PROJECT SUMMARY:** This project is listed only for testing purposes. This is the redevelopment of an existing mental health facility into a new CBD oil testing facility.

[Continue](#)
# Registration & Disclosure

## Designer Selection Board

**1 Ashburton Place, Room 1018A, 10th Floor, Boston, MA 02108**

**www.mass.gov/dsb**

**Telephone:** (617) 727-4046

---

<table>
<thead>
<tr>
<th>NAVIGATION BAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructions</td>
</tr>
<tr>
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</tr>
</tbody>
</table>

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Please complete the required fields (*) and submit under Review view.

---

**Welcome, here you will be able to Review/Edit your Firm information below.**

- [ ] I Confirm

**Firm Type (Check all that apply):**

- Architect
- Landscape Architect
- Engineer
- Interior Designer
- Construction Manager
- Programmer
- Minority Owned (MBE)
- Woman Owned (WBE)
- Service Disabled Veteran Owned (SDVOB)
- Disadvantaged Business Enterprise (DBE)
- Minority (WBE)
- Veteran Owned (VBE)
- Disabled Veteran Owned Business Enterprise (DOBE)
- LGBT Business Enterprise (LGBTBE)
- Small Business Purchasing Program (SBFP)

**Former Name (if any):**

Aeolus Architecture & Design

Firm Contact Information

Firm Logo

---

### Name of business: Aeolus Architecture and Design

<table>
<thead>
<tr>
<th>Website</th>
<th>FEIN</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://aeolusdesign.com">http://aeolusdesign.com</a></td>
<td>212620</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Phone</th>
<th>Ext.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Penny Fouskos</td>
<td>(403) 650-3035</td>
<td>Ext.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Main Office Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>112 Derry Street SW</td>
<td>New York</td>
<td>New York</td>
<td>10001</td>
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<table>
<thead>
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<th>Secondary Office Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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</thead>
<tbody>
<tr>
<td>123 Street Ave.</td>
<td>Houston</td>
<td>Texas</td>
<td>76453</td>
</tr>
</tbody>
</table>
### Select and Notify Subconsultants

**Designer Selection Board**

1 Ashburton Place, Room 1018A, 10th Floor, Boston, MA 02108

**Project Setup Page for Sub Consultants**

www.mass.gov/dsb

**Telephone:** (617) 727-4046

Please fill in the required fields (**) as the below information will be sent out to your subconsultant(s) for participation request.

**Prime Applicant:** AEOULS ARCHITECTURE AND DESIGN

**Project Title:** CBD Testing Facility

**Awarding Agency:** PROJECT APPLICATION NUMBER

**Department of Mental Health:** 19-99-AEOULS ARCHITECTURE AND DESIGN

**Contact Person:** Penny Fousseks

**Contact Email Address:** pfousseks@autocene.com

**Contact Phone:** (403) 456-3035

**Due Date for Sub Consultant:** 6/29/2020

Please enter the information below and click on send request. Firms will receive a request for participation:

<table>
<thead>
<tr>
<th>REQUIRED DISCIPLINES</th>
<th>FIRM NAME</th>
<th>CONTACT EMAIL ADDRESS</th>
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</thead>
<tbody>
<tr>
<td>Mechanical Engineer</td>
<td>AUTOCENE, INC.</td>
<td><a href="mailto:pfousseks@autocene.com">pfousseks@autocene.com</a></td>
</tr>
<tr>
<td>Electrical Engineer</td>
<td>Prime Firm?</td>
<td>Sub-Consultant?</td>
</tr>
<tr>
<td>Structural Engineer</td>
<td>Prime Firm?</td>
<td>Sub-Consultant?</td>
</tr>
<tr>
<td>Specifications</td>
<td>Prime Firm?</td>
<td>Sub-Consultant?</td>
</tr>
<tr>
<td>Cost Estimator</td>
<td>Prime Firm?</td>
<td>Sub-Consultant?</td>
</tr>
</tbody>
</table>

**Notice to Participate**

**Designer Selection Board**

1 Ashburton Place, Room 1018A, 10th Floor, Boston, MA 02108

**www.mass.gov/dsb**

Dear AUTOCENE, INC.,

AEOULS ARCHITECTURE AND DESIGN intends to submit an application to provide design services to the Massachusetts Designer Selection Board for the following project:

**Project Title:** CBD Testing Facility

**Awarding Agency:** Department of Mental Health

**User Agency:** Department of Public Health

**DSB List #:** 19-99

We would like to include your firm in the role of: **Mechanical Engineer**

Please indicate acceptance or rejection of this invitation using the **Click here to take action** button above.

For additional questions or to discuss further, please contact me at pfousseks@autocene.com.

Thank you in advance for your consideration.

Penny Fousseks

(403) 456-3035
### Evaluations for Prime Firm

#### Designer Selection Board

1 Ashburton Place, Room 1018A, 10th Floor, Boston, MA 02108

Phone: (617) 727-4046

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### Evaluation(s) Selection

- **Project Name:** AEDOLUS ARCHITECTURE AND DESIGN
- **Project Number:** DSB List Number
- **Facility Type:** CBO Testing Facility
- **State:** 19-99
- **Project Location:** Project Completion Date
- **User Agency Name:** Penelope Foussakis

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Project Name</th>
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</thead>
<tbody>
<tr>
<td>AEDOLUS ARCHITECTURE AND DESIGN</td>
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<td>DSB List Number</td>
<td>Facility Type</td>
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<td>State</td>
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<tr>
<td>Project Completion Date</td>
<td>User Agency Name</td>
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#### Study Evaluations

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<th>TASK PROJECT NO.</th>
<th>PROJECT NO.</th>
<th>DATE SUBMITTED</th>
<th>DESIGNER FIRM</th>
<th>STUDY EVALUATOR</th>
<th>View Study</th>
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<tr>
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<td>CCCD000-1019</td>
<td>test</td>
<td>1/23/2020</td>
<td>AEDOLUS ARCHITECTURE AND DESIGN</td>
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<td>1/14/2020</td>
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<td>manager 1</td>
<td>View Study</td>
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#### Design Evaluations

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<th>PROJECT NO.</th>
<th>DATE SUBMITTED</th>
<th>DESIGNER FIRM</th>
<th>STUDY EVALUATOR</th>
<th>View Design</th>
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</thead>
<tbody>
<tr>
<td>Test-Project-001</td>
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<td></td>
<td></td>
<td>AEDOLUS ARCHITECTURE AND DESIGN</td>
<td>Hazel Lobos</td>
<td>View Design</td>
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</table>

#### Construction Evaluations

<table>
<thead>
<tr>
<th>DBS Number</th>
<th>TASK PROJECT NO.</th>
<th>PROJECT NO.</th>
<th>DATE SUBMITTED</th>
<th>DESIGNER FIRM</th>
<th>STUDY EVALUATOR</th>
<th>View Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test-Project-001</td>
<td></td>
<td></td>
<td></td>
<td>AEDOLUS ARCHITECTURE AND DESIGN</td>
<td>Hazel Lobos</td>
<td>View Construction</td>
</tr>
</tbody>
</table>

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### Evaluation Report

- **Project Type:**
  - Master Plan
  - Inability Study
  - Facility Conditions Assessment
  - New Construction
  - Alteration/Remodeling
  - Repair/Maintenance
  - Restoration/Preservation
  - Addition

- **Management Score Total:**
  - Management Comments
  - re-evaluated - done.

- **Quality Score Total:**
  - Quality Comments
  - re-evaluated - done.

- **Schedule Score Total:**
  - Schedule Comments
  - re-evaluated - done.

- **Budget Score Total:**
  - Budget Comments
  - re-evaluated - done.

- **Overall Score:**
  - Overall Comments
  - Firm's performance was excellent per different agencies. When over budget, they took the lead in suggesting strategies for reducing cost – finding creative ways to bring the costs back in line – from incorporating a hybrid of materials to reconfiguring the layout. The entire team was great to work with – they were professional and responsive. I highly recommend them for any future projects.

- **Include this Evaluation:**
  - Don't Include Evaluation
**References for Prime Firm**

**Designer Selection Board**

1 Ashburton Place, Room 101BA, 10th Floor, Boston, MA 02110

**Reference(s) Selection**

<table>
<thead>
<tr>
<th>Instructions</th>
<th>Public Notice</th>
<th>Project Summary</th>
<th>Registration &amp; Disclosure</th>
<th>Sub Consultant(s)</th>
<th>Setup</th>
<th>Application</th>
<th>Evaluations</th>
<th>References</th>
<th>Submission</th>
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</tr>
</tbody>
</table>

**Filter by**

**FROM:** 
**TO:** 6/22/2020

**REFERENCE NAME** | **REFERENCE EMAIL** | **DATE** | **FACULTY TYPE** | **AGENCY** | **SCORE** | **View**
--- | --- | --- | --- | --- | --- | ---
Edward Rollington | erollington@kum.library.com | 10/1/2019 | Public Library | Agency | 4 | View
Cassie Vanderburg | cvanderburg@uvm.com | 10/1/2019 | Private School | Agency | 3.2 | View
Mark Werther | mwerther@wiole.hospital.com | 10/1/2019 | Hospital | Agency | 3.5 | View

**Designer Selection Board**

1 Ashburton Place, Room 101BA, 10th Floor, Boston, MA 02110

**Reference Report**

**PROJECT NAME:** Kumar library New Additions

**LOCATION:** Boston

**DBS LIST # (if appl.)** B45512

**PROJECT TYPE (all that apply):**
- Master Plan
- Feasibility Study
- Facility Conditions Assessment
- New Construction
- Alteration/Reactivation
- Repair/Maintenance
- Restoration/Preservation
- Addition

**FACULTY TYPE:** Public Library

**REFERENCE CONTACT NAME:** Edward Rollington

**REFERENCE CONTACT EMAIL:** erollington@kum.library.com

**REFERENCE CONTACT PHONE:** (123) 456-7890

**REFERENCE AGENCY NAME:** Agency

**PERFORMANCE SCORES (0-4.0):**
- 4.0 Exceeded Expectations: outstanding performance
- 3.5 Satisfactory: at standard, satisfactory performance
- 2.0 Improvement Required: below satisfactory performance
- 1.0 Unsatisfactory: Unacceptable performance

**Designer Performance Related To:**

- Communication with stakeholders, responsiveness, contribution to decision-making, project leadership
- Articulation of scope, coordination, provision of expertise, quality control, plans and presentations
- Scheduling and timely completion of tasks, timeliness of revisions, schedule responsibility and accountability
- Cost control, accuracy and completeness of estimates, adherence to design fee, invoicing timeliness

**OVERALL RATING:** 4

**OVERALL COMMENTS:** On behalf of the staff at Kumar Library I would like to express appreciation to Aedus Architecture And Design for their work with the new library additions. The construction and design project you completed for us which involved a monumental campus walk, landscape, and central quad space, is one the entire public can take pride in. The project was handled with grace and efficiency.

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### Completed Design Team Application

#### 1. Cover Page

**Prime Applicant Name**

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Awarding Agency: XYZ Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSB List #</td>
<td>DSB Project #</td>
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<td></td>
<td>Project Location:</td>
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<tr>
<td></td>
<td>User Agency Name:</td>
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</table>

#### Prime Firm Information

<table>
<thead>
<tr>
<th>Headquarters Address</th>
<th># MA licensed architects: XX</th>
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</thead>
<tbody>
<tr>
<td>Address Line 1</td>
<td># MA licensed engineers: XX</td>
</tr>
<tr>
<td>Address Line 2</td>
<td># Total employees: XX</td>
</tr>
<tr>
<td>City, ST, ZIP</td>
<td># MA-based employees: XX</td>
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</tbody>
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<table>
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<tr>
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<th>Principal-in-Charge</th>
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</thead>
<tbody>
<tr>
<td>Address Line 1</td>
<td>First Last</td>
</tr>
<tr>
<td>Address Line 2</td>
<td>Project Manager(s)</td>
</tr>
<tr>
<td>City, ST, ZIP</td>
<td>First Last</td>
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#### Disciplines Provided by Prime

<table>
<thead>
<tr>
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<th>Firm Name</th>
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<td>Landscape Architect</td>
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<tr>
<td>Engineer</td>
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<tr>
<td>Interior Designer</td>
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<td>Construction Manager</td>
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<td>Programming</td>
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<tr>
<td>Mechanical Engineer</td>
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<tr>
<td>Electrical Engineer</td>
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<td>Plumbing Engineer</td>
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### Project Activity

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<th>MBE MEL VDB</th>
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<tr>
<td># of Active Projects: XX</td>
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<td>Total ECC of Active Projects: $XXXX,XXX</td>
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<tr>
<td># of Active MA State Projects: XX</td>
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<td></td>
</tr>
<tr>
<td>Total ECC of Active MA Projects: $XXXX,XXX</td>
<td></td>
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</tr>
</tbody>
</table>

Commonwealth of Massachusetts
DSB Application Form

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3. Resumes

**Completed Design Team Application**

**Firm Name:** Commonwealth of Massachusetts

**Discipline Provided (e.g., Architecture):**

**First Name Last Name**

**Project Role:** XYZ

**MA Registration Type and #**

**Architect, 12345678**

**Years w/ Firm:** XYZ

**Total Years Experience:** XYZ

**Additional registrations / certifications:** XYZ, XYZ, XYZ

**Availability:** XYZ

**Applicant Office Address:**

Address Line 1

Address Line 2

City, ST, ZIP

---

3. Resumes

**Primate Applicant Name**

**Firm Name:** Commonwealth of Massachusetts

**Discipline Provided (e.g., Architecture):**

**First Name Last Name**

**Project Role:** XYZ

**MA Registration Type and #**

**Architect, 12345678**

**Years w/ Firm:** XYZ

**Total Years Experience:** XYZ

**Additional registrations / certifications:** XYZ, XYZ, XYZ

**Availability:** XYZ

**Applicant Office Address:**

Address Line 1

Address Line 2

City, ST, ZIP

---

4. Experience

**Firm Name:** Commonwealth of Massachusetts

**Discipline Provided (e.g., Architecture):**

**First Name Last Name**

**Project Role:** XYZ

**MA Registration Type and #**

**Architect, 12345678**

**Years w/ Firm:** XYZ

**Total Years Experience:** XYZ

**Additional registrations / certifications:** XYZ, XYZ, XYZ

**Availability:** XYZ

**Applicant Office Address:**

Address Line 1

Address Line 2

City, ST, ZIP

---

**Experience and Qualifications Relevant To The Proposed Project**

**Committed to our values and mission, our team is dedicated to creating spaces that inspire and empower.**

**RUTGERS UNIVERSITY: SCHOOL OF NURSING AND SCIENCE BUILDING**

Camden, New Jersey

Programming and design for 100,000 square feet of new space for the School of Nursing and Manpower Development.

**STOCKTON UNIVERSITY: NEW SCIENCE GATEWAY COMPLEX**

Galloway, New Jersey

Design and construction of a new science center for Stockton University.

**GEORGE Mason University: PEYTON FAMILY HEALTH SCIENCE HALL**

Fairfax, Virginia

Programming and design for a 150,000 square foot building for the School of Medicine.

The building includes a new medical school, medical research laboratories, and a new patient care facility.

**KUWAIT UNIVERSITY: HEALTH SCIENCES COLLEGE**

Kuwait City, Kuwait

Programming and design for a new medical school in Kuwait.

The project includes the design of new healthcare facilities and medical research laboratories.

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**Client Contact Info:**

**Name:**

**Phone:**

**Address Line 1:**

**Address Line 2:**

City, ST, ZIP

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**PROJECT RELEVANCE:**

- High performance building
- Anatomy laboratory
- Health Science program
- Industry-leading research labs
- Flexible, multi-use classrooms

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Five Takeaways

• New application Diversity Focus Statement
• Autocene intended to be a STATEWIDE solution
• Single location for posting projects, selecting designers
• Proprietary information secured by different user ROLES
• Online application phase-in July 1 through Sept. 2020