

ENGINEERING EXCELLENCE AWARDS COMPETITION—2018

FAQs

1. What can be included on the cover?
 - The overall front cover of the submission can essentially contain anything. However, it is limited to one page and needs to include the words **2018 ACEC/MA Engineering Excellence Awards**.
2. Can you use more than single photos on the cover?
 - You can use more than just single photos on the cover. i.e. collage of photos is acceptable
3. Do you need to actually submit six separate packets?
 - Yes. You need to submit 6 separate packets
4. Is the overall 1,000 word project description limited to 1,000 words?
 - Yes, the text cannot exceed 1,000. However, you may add up to 5 images, including graphics, photos, etc. Only use 8 ½ x 11 paper. Titles/Headings are included in the 1000 word count.
5. Can I include captions to the photos or graphics?
 - Yes
6. Do the 6 images in the submission need to be single photos?
 - Yes. Do not use multiple photos, collages, etc on each page.
7. Do the photos have to fill the 8.5 x 11 page?
 - No
8. What is the composition of the judges' panel?
 - There are 5 judges representing each of the following perspectives: construction, academia, public, public outreach and architecture. However, the names of individual judges are not made public.
9. What are the judge's evaluation criteria?
 - See the 2018 Engineering Excellence Awards Submission Requirements Checklist, Section 5. Project Descriptions which lists what the judges will be looking for in each project.
10. What does "caption" mean for each image?
 - The caption for each image is a descriptive title of that specific photo.
11. How should I label my images that are submitted on the USB drive?
 - Each image must include project name and firm name. (i.e. Project_Name_by_Firm_Name_Image_1.jpeg). Abbreviations are permitted.

12. How should I label files submitted on the USB drive?
- Please include specific project name in title (title may be abbreviated)
12. Is there a word limit on the captions?
- No
13. Should we bind or put in a notebook?
- No. Please use a binder clip as requested.
14. Do reports require same submittal requirements as design/construction projects?
- **NOTE: This only applies to studies, research and consulting engineering services projects.**
 - The project description should report on findings and description of the work. As well please include Section 9. Supplemental Report following the national instructions.
15. Can USB Drives be in PDF/word?
- See Section II. USB Drives in the Submission Requirements Checklist. USB drives must follow submission requirements.
16. What is the oral presentations date?
- The five finalists will present on the morning of December 13, 2017 at the Aldrich Center at The Engineering Center in Boston.
17. Do I need to make a panel?
- For the ACEC of Massachusetts competition, only the five finalists are required to prepare a panel. Please prepare a 30" x 30" foam core panel that includes your firm name, specific project title, and the words 2018 ACEC/MA Engineering Excellence Awards.
 - For all other MA participants, panels are necessary only for those intending to submit to the National competition. Please refer to National submission requirements as their instructions are different.