ACEC
AMERICAN COUNCIL OF ENGINEERING COMPANIES
OF MASSACHUSETTS

ACEC/MA PARTNERING COMMITTEE MEMBERS
POSITION DESCRIPTION

Title:	Member of an ACEC/MA Client Sector Partnering Committee
Reports to:	Partnering Committee Chair/Co-Chairs
Purpose:	Attend, participate in and provide input at partnering committee planning meetings and, potentially in partnering committee meetings with appropriate public agency as an ACEC/MA representative.
Term:	Usually for 2 fiscal years. Appointed by ACEC/MA Comm. Co-Chairs TALC/EAC/BEC/PSC and Board Liaison, in consultation with ACEC/MA Executive Committee.
Expected Meeting Attendance:	• Regularly attend partnering committee planning meetings* as scheduled • Regularly attend partnering committee meetings** as scheduled, as determined by applicable Partnering Chair/Co-chairs. • Regularly attend associated TALC / EEAC / BEC / PSC Committee meetings (about 10/year) • Attend ACEC/MA programs; encourage others from your firm to attend programs • Participate in Engineers and Land Surveyors Day at the State House in May • Attend and participate in special events and fundraisers, as needed.
Obligations of the Partnering Committee Members:	• Employed by an ACEC/MA Member firm in good standing with dues paid for current fiscal year. • Be familiar with current ACEC/MA bylaws, policies and procedures. • Represent the broad interests of the ACEC/MA membership • Visit your state representative and state senator. • Be an advocate and a spokesperson for ACEC/MA and the Industry.
Duties for the Partnering Committee Members:	Duties: • Contribute in the development of an agenda for each Partnering Committee meeting. • Volunteer for tasks related to the partnering committee, including data gathering, writing and editing materials to be discussed at partnering meetings. • Volunteering to take minutes at several partnering meetings each year. • Support the ACEC Political Action Committee (national) unless corporate policy limits PAC participation. • Support ACEC/MA in general.
*Partnering Committee Planning Meetings: internal meetings of ACEC/MA members ****Partnering Committee Meetings**: Meetings with appropriate public agency	